Documentation

Engineering notebooks contain a daily record of work. As a problem solving model is used, it provides the steps that help make reflections and decision making easier. It helps to put what seem like only minor successes into perspective and helps to boost a teams’ outlook on a project.

**Important skill development**

Learn how to express ideas in writing
Develops a process for thinking
Develops Summarizing – Reflection thoughts

**Use Notebook(s) – non electronic**

Use Rubric to guide decisions and focus team work
Start documentation the first day and every time you meet
Include sketches - pictures (digital) paste/tape in
Strategy - be sure to record

**Submit ONE notebook per team**

Select the best individual notebook by using the rubric
Submit the notebook as a team notebook or individual notebook
(one notebook per team - submit your best notebook)